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Advice to All Students
Read carefully the directions and procedures given in this booklet so that you fully understand the enrollment process. It is your responsibility to know policies and meet deadlines as published.

Admissions
- Admission to the University for New Students
  All individuals wishing to apply for admission to the University as new, readmit (did not attend Spring 2014) or transfer students, should contact the Admissions Office on the appropriate campus.

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<td>201-692-2553</td>
<td>201-692-2554, 2563</td>
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<td>973-443-8901</td>
<td>973-443-8905</td>
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<tr>
<td>Petrocelli College</td>
<td>201-692-2675</td>
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- Adults who are Returning to Education
  Adult and part-time students who are interested in enrolling in undergraduate credit courses and/or degree programs should contact the Admissions Office as follows:
  Office of Adult & Part-time Admissions
  201-692-2551
  Anita Rivers, Director, 201-692-7346

- Graduate Admission
  Students who are interested in enrolling in graduate credit courses and/or degree programs should contact the Graduate Admissions Office as follows or e-mail at: grad@fdu.edu
  Metropolitan Campus 201-692-2554
  or
  Florham Campus 973-443-8905

- Placement Testing Requirements
  All incoming undergraduate students (full-time, part-time, transfer or international) must demonstrate a minimum level of English and mathematics proficiency through testing or the use of transfer credits accepted by FDU. Students who do not meet the minimum levels of proficiency in English and mathematics must take special courses designed to help them develop the required proficiency. Be advised that these special courses are not applicable to degree requirements.

  International graduate students must demonstrate a minimum level of English proficiency through testing. Students who do not meet the minimum level of proficiency in English must take special courses designed to help them develop the required proficiency.

- Advising Information
  Upon completion of the admissions process, new students will be directed to the appropriate department/advising center for academic advising and registration.

- Registration
  In-person registration is available in the Office of Enrollment Services Mondays through Thursdays from 9:00 a.m. to 6:00 p.m. and Fridays from 9:00 a.m. to 5:00 p.m.

Important Dates – Fall 2014

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<td>August 24</td>
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<td>August 15</td>
<td>Tuition and Fees payments due</td>
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<td>August 25</td>
<td>Fall classes begin 8:00 a.m.</td>
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<td>September 8</td>
<td>Last day for new initial registration.</td>
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<td>September 9-</td>
<td>Undergraduate/Graduate withdrawal period. &quot;W&quot; grade during this period.</td>
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<td>October 31</td>
<td>Please contact Enrollment Services for the last date to withdraw from the 3-10 week module courses with a grade of &quot;W&quot;.</td>
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<td>September 19</td>
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<td>September 19</td>
<td>Last day to file Pass/No Credit for undergraduates.</td>
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<td>October 13-14</td>
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<td>Last day to waive Medical Insurance Fee.</td>
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<tr>
<td>October 31</td>
<td>Last day to withdraw from classes.</td>
</tr>
<tr>
<td>November 3-18</td>
<td>Priority registration for Spring 2015</td>
</tr>
<tr>
<td>November 25</td>
<td>Thanksgiving Recess begins at 11:00 p.m.</td>
</tr>
<tr>
<td>December 1</td>
<td>Classes resume at 8:00 a.m.</td>
</tr>
<tr>
<td>December 8</td>
<td>Last day of classes.</td>
</tr>
<tr>
<td>December 9-10</td>
<td>Reading/Snow make-up days.</td>
</tr>
<tr>
<td>December 11-17</td>
<td>Final Examination Period.</td>
</tr>
<tr>
<td>December 17</td>
<td>Last day of Fall semester.</td>
</tr>
</tbody>
</table>

Important Information for Continuing Students

Web Registration
Fall 2014 registration begins on April 14, 2014. Web registration will be available to continuing graduate and undergraduate students currently enrolled for the Spring 2014 term. Students may register at any time between 8:00 a.m. and 9:00 p.m. starting on the first day of priority registration up to the day before a class begins. Access WebAdvisor: https://webadvisor.fdu.edu/. See page 5 for guidelines.

Undergraduate students: are required to meet with an academic advisor to prepare their schedule and to obtain access to register on the web. During Priority Registration students must register on the days designated for them, based on the number of credits they have completed up to but not including the Spring 2014 term. Students will receive the date that they may begin to register by email, approximately two weeks prior to the Priority Registration period. The information is also available on the FDU website. Please note: the Priority Registration period is from April 14 through April 25, 2014. Thereafter, a student may register on the web at any time up to the day before class begins. Undergraduate students may register for up to 18 credits on the web. Additional credits must be added in person in the Office of Enrollment Services. Access WebAdvisor: https://webadvisor.fdu.edu/. See page 5 for guidelines.
Guidelines for Web Registration using the Webadvisor system for Undergraduate students:

- Undergraduate students must meet with an advisor to gain access to register on the web.
- Undergraduates can only register for a maximum of 18 credits online. Additional credits must be processed in-person in the Office of Enrollment Services.
- If a student on probation registers for a 'future' term, the system will not allow the student to exceed the current restricted limit. The Dean’s Office will contact the student, if his/her probation and credit limit are extended into the future term and inform him/her to reduce their course schedule.
- The system will check for prerequisites and corequisites.
- The system will be programmed during the Priority Registration period to permit students to begin to register on a specific date based on the number of credits that they have completed up to but not including the current term.
- If a course has one of the following ‘restrictions’ a student must register for this class in-person: DA/Department Approval Needed, DC/Department Chair Approval Needed, RC/Regional Center Approval Needed, HO/Honors Program Approval Needed.
- Other courses with a ‘Restriction’ will be validated within the system to ensure that the student meets the criteria. If they don’t, they will be blocked from registering for the course.
- A registration form must be completed for each student. The form requires the student and advisor’s signature. The Enrollment Services copy must be forwarded to Enrollment Services within 24 hours.
- An EOF student must meet with his/her EOF advisor in addition to his/her academic advisor in order to gain access to Webadvisor.
- Students in the 5-year Quest program must meet with a Quest advisor in addition to their academic advisor in order to gain access to Webadvisor.
- If a student has a ‘Hold’ on his/her record due to an unpaid bill, medical records not submitted to the Health Office, Dean’s Hold, Loan Hold or any other hold, the student will be blocked from registration. Please view Holds and Registration Information on WebAdvisor to identify holds on your record.
- A student will acknowledge University policy regarding academic and financial terms prior to registering online.

Some advisors may choose ‘not to permit’ their students the option to register online. It is the advisor or Program Director’s responsibility to inform the student of his/her program’s policy.

Please note: If you are registering for 3, 4, 5, or 6-week module courses and they are prerequisites for one another, you must register for the courses in sequential order and you must register for one course at a time and finalize each transaction.

In order to register on the web, a student must be registered for the current term, have a Webmail account and a Webadvisor account. Webmail creates an FDU email account. Webadvisor is the program that gives you the access to register, view your academic record, billing and financial aid awards.

Please check your schedule for accuracy when you complete the registration process.

When selecting courses - if you select a course for which you are not eligible to enroll, your entire schedule will not be processed. Please delete this course in order to proceed and finalize your registration.

Please note: A student must create a Webmail account before he/she can gain access to Webadvisor.

To create a Webmail account, go to: https://webmail.fdu.edu
You will receive a login and password to Webadvisor the next business day. For assistance with Webmail call the Help Desk at 973-443-8822. For assistance with Webadvisor send an e-mail to webadvisoradmin@fdu.edu.

Guidelines for Web Registration using the Webadvisor system for Graduate students:

- Graduate students are encouraged but not required to meet with an academic advisor before registering on the web. The period of eligibility to register on the web begins on the first day of Priority Registration, which is April 14, 2014 for the Fall 2014 term. Many graduate courses have variable start dates: therefore, you may register for a course up to the day before a class begins. A graduate student may register for up to 12 credits on the web. Additional credits must be added in person in the Office of Enrollment Services.
- Graduate students can only register for a maximum of 12 credits. Additional credits must be processed in-person in the Office of Enrollment Services.
- Non matriculated students will not be permitted to register online.
- The system will check for prerequisites and corequisites. Waivers and substitutions will be recognized by the system as long as the information resides on the student transcript.
- Courses with ‘Restrictions’ will be validated within the system to ensure that the student meets the criteria. If they don’t, they will be blocked from registering for the course.
- Students in the 5-year Quest program must meet with a Quest advisor in addition to their academic advisor in order to gain access to Webadvisor.
- If a student has a ‘Hold’ on his/her record due to an unpaid bill, medical records not submitted to the Health Office, Dean’s Hold, Loan Hold or any other hold, the student will be blocked from registration. Please view Holds and Registration Information on WebAdvisor to identify holds on your record.
- A student will acknowledge University policy regarding academic and financial terms prior to registering online.

Some advisors may choose ‘not to permit’ their students the option to register online. It is the advisor or Program Director’s responsibility to inform the student of his/her program’s policy.

Please note: If you are registering for 3, 4, 5, or 6-week module courses and they are prerequisites for one another, you must register for the courses in sequential order and you must register for one course at a time and finalize each transaction.

In order to register on the web, a student must be registered for the current term, have a Webmail account and a Webadvisor account. Webmail creates an FDU email account. Webadvisor is the program that gives you the access to register, view your academic record, billing and financial aid awards.

Please check your schedule for accuracy when you complete the registration process.

When selecting courses - if you select a course for which you are not eligible to enroll, your entire schedule will not be processed. Please delete this course in order to proceed and finalize your registration.

Please note: A student must create a Webmail account before he/she can gain access to Webadvisor.

To create a Webmail account, go to: https://webmail.fdu.edu
You will receive a login and password to Webadvisor the next business day. For assistance with Webmail call the Help Desk at 973-443-8822. For assistance with Webadvisor send an e-mail to webadvisoradmin@fdu.edu.
Non-matriculated (non-degree seeking) students who wish to matriculate (file for degree status) should contact the Office of Enrollment Services/Records prior to registering.

Graduation Requirements Students are ultimately responsible for meeting graduation requirements and should check the catalog for degree requirements. Students are required to file for graduation at least eight months prior to their expected date of completion. Early filing is encouraged.

- September Graduation – File by prior year March 1 date
- February Graduation – File by prior year June 1 date
- May Graduation – File by prior year November 1 date

Course Master Schedule Change

- Cancelled Classes
The University reserves the right to cancel any class for which there is insufficient enrollment, to close a class when the enrollment limit in that class is reached and to make any schedule changes required, including a change of hours, days and campus location. When and if possible, the department making the change will notify students of such changes.

- Faculty Assignments
The University reserves the right to make last-minute changes in faculty assignments owing to circumstances of an unforeseen nature.

Pre-registration/Registration

- Pre-Registration: April 14-25
Priority Registration for the Fall 2014 begins on April 14, 2014. All undergraduate students must meet with their academic advisor to prepare and obtain approval before they can register. The "Web Registration Hold" must be released by your advisor to enable you to register online using Webadvisor or to register in-person in the Office of Enrollment Services.

Graduate students may also register on Webadvisor or in person but most are not required to meet with an advisor. There are specific graduate programs that do not permit Webregistration, so please check with your academic department.

To obtain additional information about Priority Registration please visit the Office of Enrollment Services “Registration” link http://view.fdu.edu/default.aspx?id=2022.

- Open Registration: April 26-August 24
Continuing students who have not pre-registered may do so on the web or during normal office hours. New students may register after admission in person only. Students who need advising, signatures or assistance should make arrangements with the departments/advising centers before coming to the Office of Enrollment Services.

- Add/Drop Period: August 25-September 8
Registration continues on a space-available basis. Students should be prepared to phone or make alternate financial arrangements with the Office of Enrollment Services at the time of registration.

- Full-time/Part-time Status Credit Load
An undergraduate student must carry at least 12 credits to be considered a full-time student, unless he/she is an 8th-semester student requiring less than 12 credits to graduate. These graduating students will be considered as full-time for the purpose of residing in the dorms and will be subject to applicable fees. This 8th-semester ruling does not imply that financial aid will be continued for those registered for less than 12 credits. Therefore, undergraduate students receiving financial aid are advised to consult the Financial Aid Office before reducing their credit load below 12 credits. Students who wish to take 19 to 21 credits must have the signed approval of their major department chairperson; additional approval of the dean is required for 22 credits or more.

A graduate student must carry 9 credits per semester to be considered a full-time student. Graduate students who wish to take more than 12 credits must have the signed approval of their major department chairperson.

- Employee Educational Tuition Grants (ETG)
Employees or dependents of employees must apply for an Educational Tuition Grant (ETG) through the Office of University Human Resources prior to being registered. Upon approval, a voucher will be issued to the registrant to be presented along with the registration form at the Office of Enrollment Services/Registration. Employees are responsible for all other fees. The tuition credit will be applied to your account by The Financial Aid Office 3-4 weeks after the start of the term.

Registration, Tuition and Billing

- 2014-2015 Tuition
Tuition and fee rates for the Fall 2014 term will be announced in April 2014. When announced, tuition and fees will be posted on the FDU web site: www.fdu.edu.

- Technology Fees
All graduate and undergraduate students are required to pay a technology fee each semester.

- Medical Insurance
The University requires that all full-time students have medical insurance. Therefore, all full-time students are automatically billed at the time of registration for coverage. If you have medical coverage in force from an outside agency, you may waive the insurance on the United Healthcare Website by October 15, 2014. This deadline applies only to students who are full-time students for the first time in the Fall semester.

- Payment Information
Payment in the form of check or money order is accepted in the Office of Enrollment Services. Cash payments are limited to a $1,000 daily transaction. In addition, the University offers a secure online payment method through an online service provider, “Official Payments”. A service charge for the convenience of this alternative method of payment will be applied to credit card transactions. Please refer to the Enrollment Services link at http://inside.fdu.edu for further details.
New: All full time dependants of FDU employees registering as FT/UG students for their first term of enrollment in Fall 2011 and thereafter must file a FAFSA.

- Correct Sections
  Students are responsible for attending the correct course section/day(s), time(s), building and room as indicated on their schedules. The submission and processing of a properly signed registration form to a student’s home campus Enrollment Services Office creates a contract with the University which results in the holding of all class seats. This processing produces indebtedness to the University. 100% tuition cancellation can only occur if the withdrawal process takes place before August 25, 2014.

  Non-attendance in a class or non-payment of tuition does not constitute an official withdrawal nor does it guarantee a tuition refund.

- Closed Course Card
  When a student attempts to register for a course which is closed, that student may petition to be admitted into the course. Students may obtain the closed course authorization card from the academic department office pertaining to that class. The student is responsible for securing the necessary signatures and then must bring the authorization card and the Registration Form/Change of Program Form to the Office of Enrollment Services no later than the last day for adding a class as shown on page 4.

- Tuition Statement
  Each student registering for course work during the spring or fall semester will receive a statement from the Office of Enrollment Services. All statements resulting from registrations processed before August 15th for the Fall semester are mailed to the student’s home address. Students registering after this date will receive a statement at the time of registration.

- Payment Deadline
  The payment deadline is August 15 for the fall semester and January 2 for the spring semester.

- Corporate Reimbursement Plan
  Students who are reimbursed by their employers at the end of a semester and upon submission of a grade can enroll in the Corporate Reimbursement Plan. The enrollment forms are available in the Office of Enrollment Services. A 4% carrying charge will be assessed at the time of application. Payment for the Fall semester is due February 15th. The plan is term specific. Payment received after the due date will be assessed a late fee.

- Corporate Voucher/Direct Payment
  Students who have corporate sponsorship must submit a voucher at the time of registration. The University will forward the voucher and a statement of account to the corporation for payment.

- Deferred Payment Plan
  The University offers a payment plan to assist with payment of tuition and fees. Payment is due in four installments. A 25% payment is due by August 15th for the fall semester and January 2nd, for the spring semester. The remaining balance is due in three consecutive monthly installments. If the student/parent defaults on the FDU payment plan by the end of the contract date, payments received thereafter will be assessed the applicable standard “late fee” for non-FDU plan participants in effect at the time payment is received. There is a $60.00 application fee each semester. Please contact the Office of Enrollment Services for an application.

- Late Payment Charge
  A late payment charge will be assessed at the time any payment (full or partial) is applied to an outstanding balance according to the following schedule:

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>Late Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 18-Oct. 5</td>
<td>2%</td>
</tr>
<tr>
<td>Oct. 6-Nov. 2</td>
<td>4%</td>
</tr>
<tr>
<td>Nov. 3-Nov. 30</td>
<td>6%</td>
</tr>
<tr>
<td>Dec. 1-Jan. 3</td>
<td>8%</td>
</tr>
<tr>
<td>Jan. 4-Jan. 31</td>
<td>10%</td>
</tr>
<tr>
<td>Feb. 1</td>
<td>12%</td>
</tr>
</tbody>
</table>

  If a student graduates or withdraws from the University and an outstanding balance remains on the student account, a 12% late fee will be assessed to the unpaid balance due.

  Registration for future terms, including pre-registration, is dependent upon making arrangements to satisfy the financial obligation of the current semester. All “Holds” placed by any academic or administrative office on any student’s registration record must be cleared prior to registration.

- Program Changes (Add/Drop) & New Registrations
  Changes after the second week of the semester require the approval and signature of both the advisor and the instructor of the added course(s). The instructor signature is not required if the course never met prior to the third week. Forms are available in the Office of Enrollment Services and the advising centers.

- Withdrawals
  a) **Non-attendance or non-payment of tuition does not constitute an official withdrawal.** An official drop form must be filed with the Office of Enrollment Services. A **100% refund is granted only when a student withdraws prior to the first day of the semester.**

  b) Undergraduate and graduate students may withdraw from classes without academic penalty, receiving a grade of “W” until the end of the 9th week of the semester. Until that date, October 31st (fall semester), the student need only fill out the proper form in the Office of Enrollment Services. Withdrawal after the 9th week may be permitted for serious medical reasons or other unusual extenuating circumstances which must be appropriately documented. Students in module courses may withdraw from classes without academic penalty up to 60% of the module term.

  c) The grade of “W” will apply on all withdrawals. This grade will not be credited toward the baccalaureate or graduate requirements nor will it be averaged into the cumulative grade point ratio.

  d) Students may add/drop courses on the web without an advisor’s approval prior to the first day of the term. Effective the first day of the terms, students may not withdraw from classes on Webadvisor. In-person changes must have an advisor’s signature. Forms are available in the Office of Enrollment Services/Records on each campus.

  e) All mail requests for withdrawal shall be sent to the Office of Enrollment Services. The effective date of the withdrawal will be the date the student last attended class.
Refund Schedule for Tuition Charges

<table>
<thead>
<tr>
<th>Date of Schedule Change</th>
<th>Refund to Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to first day of semester</td>
<td>100%</td>
</tr>
<tr>
<td>During 1st Week</td>
<td>90%</td>
</tr>
<tr>
<td>During 2nd Week</td>
<td>80%</td>
</tr>
<tr>
<td>During 3rd Week</td>
<td>60%</td>
</tr>
<tr>
<td>During 4th Week</td>
<td>40%</td>
</tr>
<tr>
<td>During 5th Week</td>
<td>20%</td>
</tr>
<tr>
<td>After 5th Week of semester</td>
<td>No refund</td>
</tr>
</tbody>
</table>

Module Courses:
- For 3, 4, and 5-week Modules – Prior to the first day of class 100% refund. 50% refund during first week. Thereafter, no refund is due.
- For 6, 7, 8, 9, and 10-week Modules – Prior to the first day of class 100% refund. Withdrawal during first week 75% refund, second week 50% refund. Thereafter no refund is due.

NOTE: 100% Refund is granted only when a student withdraws prior to the first day of the semester. Fees are not refundable after the semester has begun.

Refund Policy, Title IV Recipients

Federal regulations require specific refund calculation for students receiving Title IV financial aid who officially withdraw from the University, whether an official or unofficial withdrawal, or have a change of status from Full Time to Part Time. Title IV financial aid includes the following federal student aid programs: Federal Perkins Loans, Federal Supplemental Educational Opportunity Grants (SEOG), Pell Grant, TEACH Grant, Direct Subsidized/Unsubsidized Loans and Direct PLUS/Graduate PLUS Loans.

The amount of federal aid a student earns is determined on a prorated basis and is based on the date of withdrawal or the last date of an academically related activity in which the student participated. Final grade rosters require a 'last date of attendance' be submitted for students that do not attend the entire semester. This is the date used for unofficial withdrawals reported in this manner. Once a student completes more than 60% of the payment period, all of the federal aid the student is scheduled to receive for the period is earned. If earned funds are not received prior to the date of withdrawal the student may be due a post-withdrawal disbursement. Students eligible for post-withdrawal disbursements will be notified – the University must receive permission from the student before it can disburse these funds. The student will have 14 days of receipt of notification to accept/decline the post withdrawal disbursement.

Calculations for Return of Title IV funding is performed as follows:

1. Determine date of withdrawal
2. Calculate the percentage of the enrollment period completed as of the date of withdrawal
3. Calculate percentage of Title IV aid the student earned as of the date of withdrawal
4. Calculate the amount of Title IV aid that must be returned/repaid to the programs
5. Federal aid is returned in the following order:
   a. Unsubsidized Direct Loan
   b. Subsidized Direct Loan
   c. Direct PLUS/GRAD PLUS Loan
   d. Pell Grant

Students who receive Title IV funding and who officially withdraw from the University will be subject to the Return of the Title IV calculation in determining earned aid. Students who receive Title IV funding and stop attending classes without official notification to the University, whereby a last date of attendance cannot be determined, will be subject to a Return of Title IV calculation based on attendance through the midpoint of the payment period or the last date of an academically related activity in which the student participated.

Collection Fee

By endorsing the registration agreement the student enters into a contractual agreement with Fairleigh Dickinson University and has a financial obligation to pay expenses incurred during enrollment. In the event the student defaults on his or her financial obligation and the account is submitted to a third party agency for collection, the student will be responsible to pay all collection costs associated with the account as well as the past due balance. A 12% late fee will also be assessed to the unpaid balance.

Recipients of Scholarships (Grants, Stipends, and Waivers) and Fellowships.

Section 117(b)(2) of the Internal Revenue Code requires that you report any scholarships (including grants such as Pell, SEOG, or NJ State Grants, stipends and waivers) and fellowships received in payment for room, board, equipment, travel, teaching, research, or other services. Payment for tuition, fees, books, supplies and equipment required for courses of instruction are not subject to tax. For further information, see IRS Publication 520 on Scholarships & Fellowships.

Independent Study

Independent Study course forms are available in the Office of Enrollment Services. If the course is taken at the student’s home campus, signatures are required by the dean of the college of the major, the chairperson of the major and the mentor of the course. When an Independent Study course is not within the department of the major, the signature of the chairperson of the department of the course is also required. If the course is taken cross-campus, signatures are also required by the cross-campus college dean and the cross-campus course chairperson. When all signatures are acquired, forms must be returned to the Office of Enrollment Services. Deadline for Independent Study registration is September 26, 2014.

University Core

All freshmen entering the university are required to complete the 12-credit, four-course University Core. The courses are to be taken in sequence and no two Core Courses may be taken in the same semester. The sequence of Core courses will usually be completed by the end of the junior year. No student may begin the Core sequence who has not successfully completed Engw 1101, Enwr 1101 or Engl 1101. The courses are to be taken in the order specified below:

Students who enter in fall 2010 and thereafter will take the following sequence:
- CORE 1001 Perspectives on the Individual
- CORE 2002 The American Experience or an authorized** substitute course
- CORE 2003 Cross Cultural Perspectives or an authorized** substitute course
- CORE 3004 Global Issues*
All students regardless of how many credits are accepted in transfer must take Perspectives on the Individual and Global Issues.

Transfer students who have 30-59 credits accepted in transfer from another school may substitute any 3-credit transfer liberal arts course for either The American Experience or Cross Cultural Perspectives. With 30-59 accepted transfer credits the student is required to take only three Core courses. Those with 60 or more accepted transfer credits may substitute a liberal arts course for The American Experience and another liberal arts course for Cross Cultural Perspectives.

*Global Issues may not be taken prior to the first semester of a student’s junior year.

**Authorized substitute courses are identified in notes attached to CORE 2002 and CORE 2003 in the list of CORE courses in the Course Booklet and on Webadvisor.

Records

- **Change of Name, Address, Major, Etc.**
  All changes relating to a student’s permanent record must be made through the Office of Enrollment Services/Records by submitting the appropriate form. Students are responsible for ensuring that the University has their correct address.

- **Declaration for Graduation**
  Students planning to complete their degree requirements must file a Declaration for Graduation form in the Office of Enrollment Services/Records. Students are required to file for graduation at least eight months prior to their expected date of completion. Early filing is encouraged. See page 6 for filing dates.

- **Leave of Absence**
  A leave of absence which permits a student to return without penalty may be granted only to a matriculated student. Undergraduate students must have a cumulative grade point ratio of 2.00 or higher. Graduate students require a cumulative grade point ratio of 3.00 or higher. A leave may cover only one semester with the privilege of renewal for one more consecutive regular semester. A leave of absence may be granted for medical, financial, employment and military reasons. Verification in writing must be furnished where applicable by a physician, employer or other authority. Authorization to grant a leave of absence resides with the dean of students for undergraduate students and with the college dean and the student’s major department chairperson for graduate students. The last day to apply for a leave of absence for the Fall semester is listed in the deadlines on page 4. Forms are available in the Office of Enrollment Services/Records.

Security

- **Identification Cards**
  All students are required to carry University identification cards. These cards may be obtained at the Metropolitan Campus – Public Safety/Security Office, and at the College at Florham – Public Safety/Security Office. Photographing, identification card processing and validation schedules are posted at all campuses.

- **Parking**
  All cars must display an official decal which is available from the Metropolitan Campus Public Safety/Security Office, 870 River Road, and Florham Campus Public Safety/Security Office, The Barn. Failure to display a decal will result in ticketing and a fine.

Special Programs

- **Alumni Plan**
  University alumni may take courses on an audit-only basis at a reduced tuition rate. Alumni currently enrolled as students in the University are not eligible for this plan. Tuition information, applications and registration forms are available in the Office of Enrollment Services. Applications and registration forms must be processed in person.

- **Family Plan**
  Two or more related dependent undergraduate students will each receive $1,250 per year as a Family Grant. For further information, contact the Campus Financial Aid Office. No admission will be granted to closed courses for the Alumni or Parent Plans.

Final Examination Schedule

Thursday, Dec. 11 - Wednesday, Dec. 17

- All examinations are scheduled for two-hour time slots.
- All examinations must be given during the week of the published Final Examination Schedule.
- If your class does not meet during one of the above time periods, your instructor will notify you of when the examination will be scheduled.
- All remedial English, ENGW 1101, and Mathematics sections will meet for common examinations. Check with your instructor for the day, time and location.
- Certain University Core sections will have a common examination. Check with your instructor for the day, time and location.
- **Instructions for the Tables**
  To find the time and place of a final examination, use the table corresponding to your campus. The exam start day and time is in the column for the days the class meets and the row for the class times. For example, a Florham Campus class that meets Tuesday and Friday at 12:45 p.m. will have its final examination on Friday at 12:30 p.m. during the exam week.
• **Florham Campus Final Exam Schedule**

<table>
<thead>
<tr>
<th>Class Day</th>
<th>Class Time</th>
<th>Mon/Thu</th>
<th>Tue/Fri</th>
<th>Wed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8:30a-9:45a</td>
<td>Mon 10:00a</td>
<td>Tue 10:00a</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9:30a-12:00n</td>
<td></td>
<td></td>
<td>Wed 10:00a</td>
</tr>
<tr>
<td></td>
<td>9:55a-11:10a</td>
<td>Thu 10:00a</td>
<td>Fri 10:00a</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10:00a-12:30p</td>
<td></td>
<td></td>
<td>Wed 10:00a</td>
</tr>
<tr>
<td></td>
<td>11:20a-12:35p</td>
<td>Mon 12:30p</td>
<td>Tue 12:30p</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12:00n-2:30p</td>
<td></td>
<td></td>
<td>Wed 12:30p</td>
</tr>
<tr>
<td></td>
<td>12:45p-2:00p</td>
<td>Thu 12:30p</td>
<td>Fri 12:30p</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2:00p-4:30p</td>
<td></td>
<td></td>
<td>Wed 3:00p</td>
</tr>
<tr>
<td></td>
<td>2:10p-3:25p</td>
<td>Mon 3:00p</td>
<td>Tue 3:00p</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3:35p-4:50p</td>
<td>Thu 3:00p</td>
<td>Fri 3:00p</td>
<td></td>
</tr>
<tr>
<td>Evening classes</td>
<td>Exam during regular class time</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Metropolitan Campus Final Exam Schedule**

<table>
<thead>
<tr>
<th>Class Day</th>
<th>Class Time</th>
<th>Mon/Wed/Fri</th>
<th>Tue/Thu</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8:00a</td>
<td>Fri 10:00a</td>
<td>Thu 10:00a</td>
</tr>
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</table>

**Evening classes** Exam during regular class time.

- **Affirmative Action Statement**

No person acting within the scope of his or her authority and responsibility at Fairleigh Dickinson University shall discriminate on the basis of race, color, creed, sex, sexual orientation, national origin, handicap, military status or age.
Florham Campus Building Codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Building Name</th>
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<tbody>
<tr>
<td>DREY</td>
<td>Dreyfuss Building</td>
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<tr>
<td>DANF</td>
<td>Danforth Hall</td>
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<tr>
<td>GRI</td>
<td>George Rothman Building</td>
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<tr>
<td>REC</td>
<td>Ferguson Recreation Center</td>
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<tr>
<td>ASC</td>
<td>Academic Support Center, Florence Twombly Hall</td>
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<tr>
<td>MAN</td>
<td>Hennessy Hall (Mansion)</td>
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<tr>
<td>MC</td>
<td>The Hennessy Hall (Mansion) Courtyard</td>
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<tr>
<td>ZEN</td>
<td>Stadler/Zenner Hoffman-LaRoche Inc. Academic Building</td>
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<tr>
<td>PRF</td>
<td>Phyllis Rothman Forum</td>
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<td>TB</td>
<td>The Barn</td>
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<td>TWOM</td>
<td>Twombly Hall</td>
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<td>MONN</td>
<td>Monninger Center</td>
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</tbody>
</table>

Becton College Advising Center
Elizabeth Feeley, MS, Associate Dean
Hennessy Hall (Mansion), Room M-11, 973-443-8753
Deborah Dobson, BA, Director
Hennessy Hall (Mansion), Room M-11, 973-443-8742

Campus Academic Support Center
Patricia Geehr, MPA, Director
Monninger Center, Florham Campus
973-443-8540

Career Development
Valerie Adams, Director, Florham Campus
Student Center, 973-443-8939

Internship Program
Integrates classroom theory with a supervised learning experience related to a student’s academic area. Students can earn academic credit if they meet program criteria and receive approval from their academic advisor. Whether a student achieves this goal through a formal co-op/internship (credit bearing) or a non-credit bearing (part-time job or mentoring experience), the ultimate goal is the same, empowering, motivating and engaging students to make the connection from classroom to workplace.

It is recommended that students meet with a Career Development professional to further discuss their options. For further information, please call 973-443-8945.

Freshman Programs
- **Freshman Seminar (FRSH)**
  Christine Gaydos, First Year Experience Coordinator, Freshman Seminar, Dean of Students Office, Student Center, 973-443-8582
- **Freshman Intensive Studies (FIS)**
  Mary Ford, Director, Florham Campus, Hennessy Hall (Mansion) 37, 973-443-8715

University Honors Program (HON)
Marilyn Rye, PhD, Florham Campus Director, Hennessy Hall (Mansion) M34, 973-443-8379

University Core (CORE)
James Kuehl, PhD, Director, Hennessy Hall (Mansion) Room W28A, Florham Campus, 973-443-8663

Maxwell Becton College of Arts and Sciences
Geoffrey Weinman, PhD, Dean
Elizabeth Feeley, MS, Associate Dean
Hennessy Hall (Mansion), Room 14
Florham Campus, 973-443-8750

Department of Biological and Allied Health Sciences
Patricia Melloy, PhD, Chairperson, Science Bldg., Room S14, Florham Campus, 973-443-8757
- Biological Sciences (BIOL)
- Allied Health Technologies (AHT)
  June Middleton, PhD, Director, East Cottage, Florham Campus, 973-443-8747
- Clinical Laboratory Sciences (CLS)
  June Middleton, PhD, Director, East Cottage, Florham Campus, 973-443-8747

Department of Chemistry and Pharmaceutical Sciences
Gloria Anderle, PhD, Chairperson, Science Bldg., Room S21, Florham Campus, 973-443-8782
- Chemistry (CHEM)
- Pharmaceutical Sciences (PHRM)

Department of Communication Studies
Jennifer Lehr, PhD, Chairperson, Stadler/Zenner Hoffman-LaRoche Inc. Academic Building, Room 250, Florham Campus, 973-443-8647
- Communication and Journalism (COMM)
- Corporate Communication (CCOM)

Department of Literature, Language, Writing, and Philosophy
Peter Benson, PhD, Chairperson, Hennessy Hall (Mansion) Room W22, Florham Campus, 973-443-8719
- Arabic (ARAB)
- Creative Writing
- English and Literary Studies (ENGL) (LITS)
- French (FREN)
- German (GERM)
- Humanities (HUMAN)
- Italian (ITAL)
- Japanese (JAPN)
- Philosophy (PHIL)
- Portuguese (PORT)
- Russian (RUSS)
- Sign Language (LANG)
- Spanish (SPAN)
- Writing (ENGW)

College Writing Courses (ENGW): In order to optimize success, all incoming student transcripts are reviewed before students are placed either in ENGW 0198 (Fundamentals of Writing Workshop), ENGW 1100 (Writing
Skills Workshop), or ENGW 1101 (College Writing Workshop). Upon satisfactory completion of ENGW 1101, students enroll in ENGW 1102 (Research Writing Workshop). ENGW 1101 and ENGW 1102 are required for graduation. Students must pass proficiency examinations at the conclusion of ENGW 0198, ENGW 1100, and ENGW 1101 before enrolling in the next level. For more information contact Kathryn Douglas, Director, College Writing, 973-443-8718

- **English for International Students**
  
  NOTE: Students whose first language is not English should be tested by the Academic Support Center to determine the appropriate level of ESL or of college writing courses.

**Department of Health and Physical Education**

Elizabeth Feeley, MS, Chairperson, Hennessy Hall (Mansion), Room M-11, Florham Campus, 973-443-8499

- **Health** (HLTH)
- **Physical Education** (PHED) All classes meet in the Ferguson Recreation Center the first week of the semester. All courses are taught at the beginner level.

**Department of Mathematics, Computer Science and Physics**

Laila Khreisat, PhD, Chairperson, Stadler/Zenner Hoffman-LaRoche Inc. Academic Building, Room 250, Florham Campus, 973-443-8880.

- **Computer Science** (CSCI)
- **Mathematics** (MATH)
- **Physics** (PHYS)

**Department of Psychology and Counseling**

Anthony Tasso, PhD, Chairperson, Stadler/Zenner Hoffman-LaRoche Inc. Academic Building, Room 240, Florham Campus, 973-443-8547

- **Counseling** (COUN)
- **Psychology** (PSYC) MA in Industrial Organizational Psychology, MA in Organizational Behavior

**Department of Social Sciences and History**

Gary Darden, PhD, Chairperson, Hennessy Hall (Mansion), Room 31, Florham Campus, 973-443-8727

- **Anthropology** (ANTH)
- **Criminology** (CMLGY)
- **Economics** (ECON)
- **History** (HIST)
- **Political Science** (POLS)
- **Sociology** (SOCI)
- **Women's Studies** (WOMEN)

**Department of Visual and Performing Arts**

Howard Libov, MA, Chairperson, Dreyfuss Building, Room 110, Florham Campus, 973-443-8646

- **Animation** (ANIM)
- **Art** (ART)
- **Art History** (ARTH)
- **Computer Graphics & Design** (CGD)

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**Florham Campus - Page 12**

- **Film** (FILM)
- **Music** (MUSIC)
- **Speech** (SPCH)
- **Theater** (THEA)

**Peter Sammartino School of Education**

Vicki Cohen, EdD, Director, Bancroft Hall, Room 217, Metropolitan Campus, 201-692-2865

- **Learning Disabilities**
  
  Teresa O. Montani, EdD, Director, Bancroft Hall, Metropolitan Campus, 201-692-2828

- **MA in Education for Certified Teachers**
  
  Bancroft Hall, Metropolitan Campus, 201-692-2865

**Instructional Technology Certificate Program**

Vicki Cohen, EdD, Director, Bancroft Hall, Room 217, Metropolitan Campus, 201-692-2865

**Literacy/Reading Certificate Program**

Dana Ryan, PhD, Bancroft Hall, Room 228, Metropolitan Campus, 201-692-2201

**ESL**

Bryan Meadows, PhD, Bancroft Hall, Room 216, Metropolitan Campus, 201-692-2837

**Mathematics Specialist**

Shane Smith, PhD, Bancroft Hall, Room 219, Metropolitan Campus, 201-692-2834

**Professional Studies**

- **MA Certified Teachers**
  
  Vicki Cohen, EdD, Bancroft Hall, Room 217, Metropolitan Campus, 201-692-2865

- **MA in Educational Leadership**
  
  Daniel Aronoff, MA, Director, Bancroft Hall, Room 229, Metropolitan Campus, 201-692-2828

- **MAT/Elementary Education**
  
  Carol Karpinski, EdD, Bancroft Hall, Room 225, Metropolitan Campus, 201-692-2838

- **MAT/Secondary Education**
  
  Science/Math: Miriam Singer, EdD, Bancroft Hall, Room 325, Metropolitan Campus, 201-692-2853

  Social Studies/English: Carol Karpinski, EdD, Bancroft Hall, Metropolitan Campus, 201-692-2838

- **MAT/World Languages**
  
  Bryan Meadows, PhD, Bancroft Hall, Room 216, Metropolitan Campus, 201-692-2837

- **QUEST (BA/MAT) Program**
  
  Miriam Singer, EdD, Bancroft Hall, Room 325, Metropolitan Campus, 201-692-2853

  Campus at Florham, Room C5, 973-443-8345

**Teacher Certification Officer**

Vincent Martone, MA, Bancroft Hall, Room 225, Metropolitan Campus, 201-692-2085
Silberman College of Business

James Almeida, PhD, Interim Dean, Hennessy Hall (Mansion), Room M5, Florham Campus, 973-443-8801
Administrative Assistant: Pat Riddell

J. Daniel Wischnevsky, PhD, Executive Associate Dean, Hennessy Hall (Mansion), Room M5, College at Florham, 973-443-8801

Peter Caliguari, MBA, Director - MBA in Management for Executives Program, Chaine House, Florham Campus, 973-443-8977

Ron West, CPA, JD, LLM, CFP, Director, MS Tax Program, Hennessy Hall (Mansion), Room M6, Florham Campus, 973-443-8810
Administrative Assistant: Terry Tomeo. College at Florham, 973-443-8810

Janette Shurdom, MBA, Assistant Dean, Undergraduate Program Director, Director of Student Services, Hennessy Hall (Mansion), Room MB7, Florham Campus, 973-443-8800

Janet Rapisardi, MBA, Managing Advising Counselor for Undergraduate Programs, Hennessy Hall (Mansion), Room MB7, Florham Campus, 973-443-8800

Diane Prudden, Advising Counselor for Graduate Programs, Hennessy Hall (Mansion), Room MB8, Florham Campus, 973-443-8459

Mary Sakin, MBA, Director of Applied Business Learning, Hennessy Hall (Mansion), Room MB11, Florham Campus, 973-443-8377

Department of Accounting, Taxation and Law
Ron West, CPA, JD, LLM, CFP, Chair, Hennessy Hall (Mansion), Room M6, Florham Campus, 973-443-8810

- **Accounting** (ACCT)
- **Law** (LAW)
- **Taxation** (TAX)
  Administrative Assistant: Terry Tomeo

Department of Economics, Finance and International Business
Evangelos Djimopoulos, PhD, Chair, Hennessy Hall (Mansion), Room M6, Florham Campus, 973-443-8810

- **Economics** (ECON)
- **Finance** (FIN)
  Administrative Assistant: Terry Tomeo

Department of Information Systems and Decision Sciences
K. Paul Yoon, PhD, Chair, Hennessy Hall (Mansion), Room M6, Florham Campus, 973-443-8850

- **Management Information Systems** (MIS)
- **Decision Sciences** (DSCI)
  Administrative Assistant: Maribeth Kenworthy

Department of Management
Gwen Jones, PhD, Chair, Hennessy Hall (Mansion), Room M6, Florham Campus, 973-443-8850

- **Management** (MGMT)
- **Business Administration** (BUSI)
  Administrative Assistant: Maribeth Kenworthy

Department of Marketing and Entrepreneurship
Ethne Swartz, PhD, Chair, Hennessy Hall (Mansion), Room M6, Florham Campus, 973-443-8850

- **Marketing** (MKTG)
- **Entrepreneurship** (ENTR)
  Administrative Assistant: Maribeth Kenworthy

Institute for Sustainable Enterprise
Joel Harmon, PhD, Executive Director, Hennessy Hall (Mansion), The Courtyard, Room C4, Florham Campus, 973-443-8577

Rothman Institute of Entrepreneurship
James Barrood, MBA, Executive Director, Hennessy Hall (Mansion), Room W18, Florham Campus, 973-443-8842

Administrative Assistant: Gabrielle Zuccaro
University College: Arts ∙ Sciences ∙ Professional Studies

Joseph Kiernan, Metropolitan Campus Provost
Telephone Number 201-692-2460

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University College: Arts ∙ Sciences ∙ Professional Studies

Patti A. Mills, PhD, Dean, Robison Hall, Room 33, Metropolitan Campus, 201-692-2132
Teresa Oettinger Montani, EdD, Associate Dean, Robison Hall, Room 31B, Metropolitan Campus,

Freshman Programs

- Freshman Seminar Program (FRSH)
  Judith Kaufman, PhD, Campus Coordinator, Freshman Seminar, Williams Hall, Room 103, Metropolitan Campus, 201-692-2815

School of Art and Media Studies

Karen Buzzard, PhD, Director, School of Art and Media Studies, Robison Hall, Room 22, Metropolitan Campus, 201-692-2263

- Communication & Speech (COMM & SPCH)
  (Including Advertising, Broadcasting, Communication, Film and Journalism) Karen Buzzard, PhD, Director, Robison Hall, Room 22, Metropolitan Campus, 201-692-2263

- Fine Arts (ART) Karen Buzzard, PhD, Director, University Hall, Room 18, Metropolitan Campus, 201-692-2801 Art majors are advised that many studio courses have extended hours that are required if you are a major.

- Music & Theater Arts (MUSIC & THEA)
  Karen Buzzard, PhD, Director, University Hall, Room 18, Metropolitan Campus, 201-692-2801

Gildart Haase School of Computer Sciences and Engineering

Alfredo C. Tan, PhD, Director, Muscarelle Center, Room 114, or Room 300, Becton Hall, Metropolitan Campus, 201-692-2324, 2347, 2661, 2660, Vladimir Zwass, PhD, Deputy Director, Computer Sciences, MIS, Mathematics and E-Commerce, Becton Hall, Room 211A, Metropolitan Campus, 201-692-2119
Howard Silver, PhD, Deputy Director, Engineering, Engineering Technology and Information Technology, Muscarelle Center, Room 114, Metropolitan Campus, 201-692-2830

- Civil Engineering Technology (EGTC)
- Computer Engineering (CSCI, EENG)
- Computer Science (CSCI)
- Construction Engineering Technology (EGTC)
- E-Commerce (CSCI)
- Electrical Engineering (EENG)
- Electrical Engineering Technology (EGTE)
- Information Technology (INFO)
- Management Information Systems (MIS)
- Mathematics (MATH)
- Mechanical Engineering Technology (EGTM)
School of Criminal Justice
Robert F. Vodde, PhD, MPA, CPM, Director, Robison Annex, Room 201, Metropolitan Campus, 201-692-2465

- Criminal Justice (CRIM)
  Patrick Reynolds, MPA, Assistant Director, Robison Annex, Room 201, Metropolitan Campus, 201-692-2465
  James Kenny, PhD, Graduate Program Director, Robison Annex, Room 202, Metropolitan Campus, 201-692-2461
- Geography (GEOG)
- International Studies (INTER)
- Political Science (POLS)

Peter Sammartino School of Education
Vicki Cohen, EdD, Director, Bancroft Hall, Room 217, Metropolitan Campus, 201-692-2525 or 2836
Daniel Aronoff, MA, Deputy Director, Bancroft Hall, Room 228, Metropolitan Campus, 201-692-2828

- Learning Disabilities
  Teresa O. Montani, EdD, Director, Bancroft Hall, Room 325, Metropolitan Campus, 201-692-2084
- MA in Education for Certified Teachers
  Bancroft Hall, Metropolitan Campus, 201-692-2865

Instructional Technology Certificate Program
Vicki Cohen, EdD, Director, Bancroft Hall, Room 217, Metropolitan Campus, 201-692-2525

Literacy/Reading Certificate Program
Leslie Meskin, EdD, Bancroft Hall, Room 228, Metropolitan Campus, 201-692-2201

ESL
Bryan Meadows, PhD, Bancroft Hall, Room 216, Metropolitan Campus, 201-692-2079

Mathematics Specialist
Shane V. Smith, PhD, Bancroft Hall, Room 219, Metropolitan Campus, 201-692-2834

Multicultural Education
Khyati Joshi, EdD, Bancroft Hall, Room 312, Metropolitan Campus, 201-692-2826

Professional Studies
- MA Certified Teachers
  Vicki Cohen, EdD, Bancroft Hall, Room 217, Metropolitan Campus, 201-692-2865
- MA in Educational Leadership
  Daniel Aronoff, MA, Director, Bancroft Hall, Room 229, Metropolitan Campus, 201-692-2828
- MAT/Elementary Education
  Carol Karpinski, EdD, Bancroft Hall, Room 228, Metropolitan Campus, 201-692-2838
  Louis Ray, PhD, Bancroft Hall, Room 328, Metropolitan Campus, 201-692-2849
- MAT/Secondary Education
  Science/Math: Miriam Singer, EdD, Bancroft Hall, Room 325, Metropolitan Campus, 201-692-2853
  Social Studies/English: Carol Karpinski, EdD, Bancroft Hall, Room 228, Metropolitan Campus, 201-692-2838

MAT/World Languages
Bryan Meadows, PhD, Bancroft Hall, Room 216, Metropolitan Campus, 201-692-2079

Multilingual MA
Bryan Meadows, PhD, Bancroft Hall, Room 216, Metropolitan Campus, 201-692-2079

QUEST (BA/MAT) Program

QUEST Dual Certification (BA/MAT) Elementary Education and Teaching Students with Disabilities
Miriam Singer, EdD, Bancroft Hall, Room 325, Metropolitan Campus, 201-692-2853
Campus at Florham, Room C5, 973-443-8345

Teacher Certification Officer
Vincent Martone, MA, Bancroft Hall, Room 225, Metropolitan Campus, 201-692-2085

School of English, Philosophy and Humanities
Daniel Grassian, PhD, Director, Robison Hall, Room 22, Metropolitan Campus, 201-692-2263, 2265

- Arabic (ARAB)
- Chinese (CHIN)
- English Language and Literature (ENGL)
- English Writing (ENWR)
- French (FREN)
- History (HIST)
- Humanities (HUMN)
- Italian (ITAL)
- Language & Culture Studies (LANG)
- Philosophy (PHIL)
- Religion (RELI)
- Spanish (SPAN)
- Writing Initiative
  Eileen Spaldo, PhD, Director, Robison Hall, Room 22, Metropolitan Campus, 201-692-7155

School of Natural Sciences
Marion McClary, PhD, Co-Director, Biological Sciences, Dickinson Hall, Room 4456, Metropolitan Campus, 201-692-2606
James Dougherty, PhD, Co-Director, Chemistry & Physical Sciences, Dickinson Hall, Room 441, Metropolitan Campus, 201-692-2487
Mihaela Leonida, PhD, Pre-Professional Advisor, Dickinson Hall, Room 4455, Metropolitan Campus, 201-692-2338

- Biochemistry
- Biological Sciences (BIOL)
- Chemistry (CHEM)
- Cosmetic Science (COSC)
- Environmental Science (ENVR)
- Marine Biology (MBIO)
- Physics (PHYS)
- Science (SCIE)
Henry P. Becton School of Nursing and Allied Health
Minerva Guttman, EdD, RN, Director, Dickinson Hall, Room 4444, Metropolitan Campus, 201-692-2888
- Allied Health and Radiography (MEDT, RADT)
  Marilyn Rubin, EdM, MLT, CLT, Associate Director, Dickinson Hall, Room 4446, Metropolitan Campus, 201-692-2880
- Nursing (NURS)
- Undergraduate Program
  Sylvia Cabassa, MSN, Associate Director, Dickinson Hall, Room 4446, Metropolitan Campus, 201-692-2880
  Laly Joseph, DNP, Coordinator for RN to BSN program, Dickinson Hall, Room 4443, Metropolitan Campus, 201-692-2317
  Kathleen Scura, EdD, Coordinator for Nurse Practitioner program, Dickinson Hall, Room 4438, Metropolitan Campus, 201-692-2343
- Graduate Programs
  Elizabeth Parietti, PhD, Associate Director, Dickinson Hall, Room 4479, Metropolitan Campus, 201-692-2881
- Doctor of Nursing Practice
  Minerva Guttman, EdD, RN, Director, Dickinson Hall, Room 4444, Metropolitan Campus, 201-692-2888
  Maryelena Vargas, DNP, Coordinator of DNP program, Dickinson Hall, Room 4441, Metropolitan Campus, 201-692-2317

School of Psychology (Sociology)
Ronald Dumont, EdD, Director, School of Psychology, Williams Hall, Room 103, Metropolitan Campus, 201-692-2300
- Robert McGrath, PhD, Director of Psychopharmacology program, Williams Hall, Room 104D, Metropolitan Campus, 201-692-2445
- PsyD Programs in School Psychology (PSYC)
  Judith Kaufman, PhD, Director, Williams Hall, Room 103C, Metropolitan Campus, 201-692-2815
- MA Program in School Psychology (PSYC)
  Jamie Zibulsky, PhD, Associate Director, Williams Hall, Room 104C, Metropolitan Campus, 201-692-2811
- PhD Program in Clinical Psychology (PSYC)
  Katharine Loeb, PhD, Director of Clinical Training, PhD program, Williams Hall, Room 103D, Metropolitan Campus, 201-692-2303
  Julie Ryan, PhD, Associate Director of Clinical Training, PhD program, Williams Hall, Room 104B, Metropolitan Campus, 201-692-2824
- MA Program in General/Theoretical Psychology (PSYC)
  Stephen Armeli, PhD, Director, Williams Hall, Room 104H, Metropolitan Campus, 201-692-2309
- UG Studies
  Stephen Armeli, PhD, Director, Undergraduate Programs, Williams Hall, Room 104H, Metropolitan Campus, 201-692-2309
- MA Program in Forensic Psychology
  Robert Prentky, PhD, Director, Williams Hall, Room 204E, Metropolitan Campus, 201-692-2649
- BA/MA Program (PSYC)
  Stephen Armeli, PhD, Coordinator, 201-692-2593

Mathematics/Science Institute
Shane V. Smith, PhD, Director, Bancroft Hall, Room 219, Metropolitan Campus, 201-692-2834
- Mathematical Foundations (MATH)
- Elementary Science Specialist (SCIE)

Center for Dyslexia Study
Mary L. Farrell, PhD, Director, Robison Hall, Metropolitan Campus, 201-692-2816
Grace Hottinger, Assistant Director, Robison Hall, Metropolitan Campus, 201-692-2816

Physical Education
Cathy Ligogetti, Coordinator, Athletic Center, Metropolitan Campus, 201-692-9867
- Athletics (PHED)

Programs in Language, Culture, and Professional Advancement (PLCPA)
Mutiara Mohamad, EdD, Director, Bancroft Hall, Room 318, Metropolitan Campus, 201-692-2833 The program serves the English language proficiency needs of the international students who seek degrees in programs offered by University College and Silberman College on the Metropolitan Campus. PLCPA replaces ELI (English Language Institute), and courses called English for Professional Success (EPS) replace most of the English as a Second Language (ESL) courses.
- English for Professional Success (EPS)

Women's Studies
Teresa Donati, PhD, Coordinator, Williams Hall, Room 103, 201-692-2430

Silberman College of Business
James Almeida, PhD, Interim Dean, Dickinson Hall, Room 2208, Metropolitan Campus, 201-692-7200
Administrative Assistant: Margaret Alcon
J. Daniel Wischnevsky, PhD, Executive Associate Dean, Dickinson Hall, Metropolitan Campus, 201-692-7200

Peter Caliguari, MBA, Director - MBA in Management for Executives Program, Dickinson Hall, Metropolitan Campus, 201-692-7229
Administrative Assistant: Linda Abrunzo
Gina Murray, PhD, Graduate Advising Counselor, Dickinson Hall, Metropolitan Campus, 201-692-2424
Mary Sakin, MBA, Director of Applied Business Learning, Dickinson Hall, Metropolitan Campus, 201-692-2136
Janette Shurdom, MBA, Assistant Dean, Undergraduate Program Director, Director of Student Services, Dickinson Hall, Metropolitan Campus, 201-692-7206
Page 17 – Metropolitan Campus

Department of Accounting, Taxation and Law
Ron West, CPA, JD, LLM, CFP, Chair, Dickinson Hall, Metropolitan Campus, 201-692-7215
• Accounting (ACCT)
• Law (LAW)
• Taxation (TAX)
  Administrative Assistant: Susan Lang

Department of Economics, Finance and International Business
Evangelos Dijmpoulos, PhD, Chair, Dickinson Hall, Metropolitan Campus, 201-692-7215
• Economics (ECON)
• Finance (FIN)
  Administrative Assistant: Susan Lang

Department of Information Systems and Decision Sciences
K. Paul Yoon, PhD, Chair, Dickinson Hall, Metropolitan Campus, 201-692-7213
• Management Information Systems (MIS)
• Decision Sciences (DSCI)
  Administrative Assistant: Patti Albanese

Department of Management
Gwen Jones, PhD, Chair, Dickinson Hall, Metropolitan Campus, 201-692-7213
• Management (MGMT)
• Business Administration (BUSI)
  Administrative Assistant: Patti Albanese

Department of Marketing and Entrepreneurship
Ethne Swartz, PhD, Chair, Dickinson Hall, Metropolitan Campus, 201-692-7213
• Marketing (MKTG)
• Entrepreneurship (ENTR)
  Administrative Assistant: Patti Albanese

Institute for Sustainable Enterprise
Joel Harmon, PhD, Executive Director, Hennessy Hall (Mansion), The Courtyard, Room C4, College at Florham, 973-443-8577
  Administrative Assistant: Maura Pniewski

Rothman Institute of Entrepreneurship
James Barrood, MBA, Executive Director, Hennessy Hall (Mansion), Room W18, College at Florham, 973-443-8842
  Administrative Assistant: Gabrielle Zuccaro

Petrocelli College of Continuing Studies
Kenneth T. Vehrkens, MA, MAT, Dean
Ronald E. Calissi, MBA, JD, Executive Associate Dean for Off-Campus Credit Programs
  Thomas B. Swanzey, PhD, Associate Dean, Office of Administrative Services, Hackensack, 201-692-2746

Associate Degree Day Program
  Thomas B. Swanzey, PhD, Associate Dean, Office of Administrative Services, Hackensack, 201-692-2746

Saturday College Program
  Thomas B. Swanzey, PhD, Associate Dean, Office of Administrative Services, Hackensack, 201-692-2746

Individualized Studies Program
  Thomas B. Swanzey, PhD, Associate Dean, Office of Administrative Services, Hackensack, 201-692-2746

Enhanced Freshman Experience
  Charles L. Davis II, MBA, Campus Director, Robison Hall, Room 21, Metropolitan Campus, 201-692-2316

Interdisciplinary Studies Program (INTER)
  Laurence Winters, PhD, Director, Dickinson Hall, Suite 2191, Room 2093, 201-692-2741

Public Administration Institute
  • Master in Public Administration (PADM)
    William Roberts, PhD, Director, Dickinson Hall, Metropolitan Campus, 201-692-7176

School of Administrative Science
  • Master in Administrative Science (MADS)
    Ronald E. Calissi, MBA, JD, Director, Dickinson Hall, Metropolitan Campus, 201-692-7171
  • Master of Arts in Student Services Administration
    Ronald E. Calissi, MBA, JD, Director, Dickinson Hall, Metropolitan Campus, 201-692-7171
  • Master of Science in Homeland Security
    Paulette Laubsch, DPA, Director, Dickinson Hall, Metropolitan Campus, 201-692-6523
  • Master of Sports Administration
    Ronald E. Calissi, MBA, JD, Director, Dickinson Hall, Metropolitan Campus, 201-692-6522

International School of Hospitality and Tourism Management (ISHTM)
  Kenneth T. Vehrkens, MA, MAT. Interim Director, Dickinson Hall, Metropolitan Campus, 201-692-7272

Success Program
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Email: Sherryfdu25@yahoo.com

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Email: eun-jeong_lee@fdu.edu

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Agnes Taylor, EdD, Director
1 Main Street, Suite 116
Eatontown, NJ, 07724
732-542-4118

Wroxton College
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  Professor of Military Science: Lieutenant Colonel Trinidad Gonzalez, United States Army
  Faculty: Captain Scott Winterton, Sergeant 1st Class Chad Louis
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  Master Sergeant Oscar Contreas, Mooney Hall, 4th Floor, Seton Hall University, (973) 761-9446, (973) 313-6255

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- Aerospace Studies (AS)
  Jim Ollis, Captain
  Asst. Professor of Aerospace Studies, AETC
  973-596-3626, Room 208, Faculty Memorial Hall, New Jersey Institute of Technology (NJIT), 151 Warren Street, Newark, NJ 07102-1982